

GEMA WORKS NOTIFICATION FORM**FOR ORIGINAL WORKS**

(Please complete in capital letters. For one work only.)

GEMA WORK NUMBER
(if already known)**1. WORK TITLE****2. GENRE**

Opus: _____ Key: _____

Commissioned TV composition (see sec. 12): Music for commercials w/o samples: **3. DURATION**

MIN. SEC. (Please give length of individual fragments on an extra sheet after the title)

4. WORK CONTAINS THE FOLLOWING SAMPLES, IF ANY (E.G. MELODIES, MOTIFS, OR LYRICS IN PART OR IN FULL)

ORIGINAL TITLE: _____

WRITER: _____

LAST NAME

FIRST NAME/S

DURATION

Tick as applicable!**5. COMPOSER** **ARRANGER***

(*If notified work is an arrangement of an original work no longer in copyright)

1. _____

2. _____

3. _____

4. _____

LAST NAME

FIRST NAME/S

Share in %

MEMBERSHIP NO.

6. INSTRUMENTATION

(Original version)

NUMBER OF SEPARATE INSTRUMENTAL VOICES:

SOLOS

CHOIR

SM.ORCH.

GR.ORCH.

NO. OF PLAYERS

YES

NO

INTENDED FOR PRINTING?

7. AUTHOR

(Original version)

Please tick this box to confirm that this song is a new work created jointly by all writers listed. (See notes for this section.)

1. _____

2. _____

3. _____

4. _____

LAST NAME

FIRST NAME/S

Share in %

MEMBERSHIP NO.

LANGUAGE: _____

Lyrics in another language

LAST NAME

FIRST NAME/S

MEMBERSHIP NO.

TITLE: _____

LANGUAGE: _____

8. PUBLISHER

(Full name of company)

1. _____

2. _____

3. _____

PUBLISHING AGREEMENT - START DATE

PRINT DATE

Share in %

MEMBERSHIP NO.

The performing and mechanical reproduction rights have been assigned to the publisher by the writers for administration on their behalf, in case they do not belong to any authors society.

YES

NO

Exception in publishing agreement

(Term of agreement, territory, categories): _____

9. ARRANGER

(e.g. of printed edition)

LAST NAME

FIRST NAME/S

MEMBERSHIP NO.

Instrumentation of the arrangement: _____

Print date of arrangement: _____

10. ALTERNATIVE TITLE

(or titles or text beginnings of individual fragments)

11. SOUND CARRIER

(VIDEO CARRIER)

PERFORMING ARTIST: _____

12. ACKNOWLEDGEMENTS

This notification is made pursuant to Section 5 of the Deed of Assignment (simultaneously) for all writers of this work. Unless unpublished, it is affirmed that a publishing agreement has been concluded in accordance with the law governing publishing rights dated 19/06/1901. If this notification is about commissioned compositions for television productions (commissioned television composition), the publisher hereby confirms in compliance with Distribution Plan A Section XIV No. 1 (4) and (5) that the assignment of publishing rights was not a condition or requirement for commissioning the composition. The undersigned hereby certifies that all the data in this form is provided to the best of knowledge.

13. SIGNATURE

(Stamp and signature of notifying party, in case of publishers of authorised signatory)

MEMBERSHIP NO.

DATE

SIGNATURE

14. INTERNAL NOTES

RECEIVED

REGISTERED

Notes for Completing the GEMA Works Notification Form

If the space provided is not sufficient, please use a separate sheet and section numbers as a reference.

Section 1) Enter the original work title here. The number of opuses and key details are only expected for serious music.

Section 2) Use genre to describe a work more closely, e.g. library music, stage music, chanson, electronic, fantasy, foxtrot, free jazz, intermezzo, jazz, cantata, concert, song, march, motet, oratorio, overture, polka, pop music, potpourri, rock, rumba, sonata, suite, symphony, tango, waltz, music for commercials. If the genre type is **music for commercials**, use the right tick box in this section to confirm that no pre-existing work has been used (e.g. sound logo). Otherwise refer to section 4.

Operas, operettas, musicals, and ballet music are works involving GRAND RIGHTS which are only administered to a limited degree by GEMA.

For commissioned compositions for television productions (**commissioned television compositions**) which are notified **by publishers after 01/01/2007**, publisher must confirm that the assignment of publishing rights by the author was not a condition or requirement for commissioning the composition.

Section 3) Please enter the work's duration **as precisely as possible**, also for light music, as it might be of relevance for royalty distribution.

Section 4) If the work contains samples, please enter the title and writer information. Please provide this information even if the sampled work is in public domain. A copy of the owner's authorisation must be attached if the work used is in copyright.

The still widely held view that 8 or even 4 bars might be used without obtaining permission is incorrect. **No royalties will be distributed unless an authorisation has been submitted.**

Section 5) Use the composer / arranger tick boxes to indicate whether the notified work is a newly original work or an arrangement of a work no longer in copyright.

All the composers / arrangers must be given, regardless of whether they are members of an authors society. Full first names are necessary to allow an unambiguous identification of the writer. A band name is not sufficient.

If the notified work is an arrangement of a work no longer in copyright, the title and writer of the original work should be given in section 4. If the writer is unknown, please use DP, traditional, popular tune, or unknown. The arranger of such a work should be given in section 5.

If the arranger's claim (of a work no longer in copyright) exceeds his customary share of 3/12, i.e. his contribution should entitle him to be credited as a composer receiving half or even the full composer share, please submit a copy of the original and the new version.

If protected lyrics are set to music, a copy of rights owner's authorisation must be attached. No royalties will be distributed otherwise.

Section 6) The number of separate instrumental voices – not the participating members of an orchestra or choir – is required to assess distribution for serious music works correctly. The number of players must be completed if drums and percussion instruments are used.

Instrumentation details are optional for light music works. Instrumentation such as small instrumentation, salon orchestra, ensemble, electronic et cetera can be provided in the free text area.

Section 7) Notes for 5) apply accordingly.

NEW: By ticking the joint work box in this section, you confirm that all composers and all writers listed have created the song jointly as a new original work. Otherwise, please submit the owner's authorisation should you have set existing lyrics to music.

If different language versions exist on equal terms, i.e. the versions do not apply as a local language version but as original versions, this information should be given in the first part of this section. Each author will receive the full author's share when his is used.

Special lyrics writers (e.g. parody versions) approved by the rights owner should be given in the lower part of this section. They will receive half the author's share when their version is used.

Section 8) Writers should complete this section only if all of them have entered into a publishing agreement. **In general, production agreements are not publishing agreements.**

If the work is published by a so called "Edition" of a publishing company, please provide the name of the "Edition" and its membership number.

Section 9) The authorised arranger of the notified work – if any – should be given here. If the notification is submitted by the arranger, please attach a copy of the authorisation in order to receive royalties for your arrangement. Arrangements intended solely for release on sound carriers must not be notified, as the arranger will not be entitled to receive royalties. These arrangements can be considered in the assessment procedure for arrangers upon request.

Section 10) Secondary titles or titles of individual parts of the work are advisable for works consisting of several movements or pieces that can be performed individually, such as cycles, cantatas, stage music, or suites, but also mixes and other versions. Please quote the duration of the individual fragments next to their title.

Section 11) The title of a sound carrier or video release, label, catalogue number, or performing artist may be given here if appropriate.

Section 13) The submitter's membership number and his signature (writers must sign with their legal name) are expected in this section. Failure to provide this information will render the notification invalid.
Important Note: A work might only be registered with GEMA by an interested party or authorised representative authenticated by GEMA.