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## APPLICATION FOR MEMBERSHIP MUSIC PUBLISHERS

Please carefully read through the general information on Page 4 and the information sheet "Admission Procedure for Music Publishers" before completing the form. The same and further information can also be found on the GEMA homepage [www.gema.de/join\\_gema](http://www.gema.de/join_gema)

### DETAILS OF THE MUSIC PUBLISHER

Full name of publisher *		
Legal form of publisher *	Date of formation *	
Street *		
Postal/Zip Code *	Town *	Country *
Domicile for tax purposes **	Membership of a copyright society	
Tel. *	Fax	Mobile
Email *	Daytime Telephone No. in case of queries	

### DETAILS OF THE OWNER, MANAGING DIRECTOR OR GENERAL PARTNER OF THE PUBLISHER MAKING THE APPLICATION

In the case of a GbR (company established under civil law), all partners must be entered, adding an appendix if necessary

Surname *	First name *	
Date of birth *	Place of birth *	Nationality *
Principal occupation/Secondary occupation		
Surname *	First name *	
Date of birth *	Place of birth *	Nationality *
Principal occupation/Secondary occupation		

\* Mandatory fields are marked with an asterisk. \*\* Mandatory field, if different from the above address or if the above address is a P.O. Box No.

## DECLARATIONS

I certify that the information I have provided is true and correct and that I am entitled to file and sign the application for membership on behalf of the publisher and to enter into a Deed of Assignment with GEMA. I am authorised to receive any and all correspondence from GEMA and to conduct all correspondence with GEMA.

I hereby apply for admission as a music publisher, namely as an affiliated member  Yes

or:

I hereby apply for admission as a music publisher, namely as an extraordinary member  Yes

In case of application for admission as an extraordinary member, I undertake to provide the Admissions Committee with all the information it requests.

Place	Stamp / Legally binding signature
Date	

## HOW DID YOU FIND OUT ABOUT US?

Over ...

- |  |   |
|--|---|
| <input type="checkbox"/> ... Internet/ GEMA-Website  | <input type="checkbox"/> ... Friends/ Relatives/ GEMA-Members |
| <input type="checkbox"/> ... Fair/ Congress          | <input type="checkbox"/> ... Member Acquisition               |
| <input type="checkbox"/> ... Other (please specify): | <input type="checkbox"/> ... GEMA-Workshops                   |

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## YOUR BANKING DETAILS (OBLIGATORY FIELDS)

### Details of a bank outside the USA

### Details of a bank in the USA

### Different account holder

If transfers are to be made to an account other than your own and you are therefore not the holder of the account indicated above, please give the name and address of the account holder here:

## TAX DETAILS (OBLIGATORY FIELDS)

### Are you registered for VAT?

reduced tax rate  No  Yes ..... % of revenue

general tax rate  No  Yes ..... % of revenue

It is possible that both tax rates apply to you. In this case, please always enter the percentage of revenue for the individual tax rates.

The above tax details are always required, even if there is no liability to VAT.

## GENERAL INFORMATION ON THE APPLICATION FOR MEMBERSHIP FOR MUSIC PUBLISHERS

Kindly complete the application in legible writing and in full. Obligatory information is marked with an asterisk \*.

### Information about the music publisher

Legal status: e.g. individual person, individual company, GbR, oHG, KG, GmbH, GmbH & Co. KG, AG, UG (haftungsbeschränkt), etc.

Address details: The registered office of the publisher is to be entered here.

### Details of the owner, managing director or general partner of the publisher making the application

In the case of a GbR (company established under civil law) details of all partners must be entered. If insufficient space is provided on the form, please attach an appendix with these details.

### Uses of your works

On page 2, please provide details of the uses of your works (printed sheet music, performance, broadcasting, etc.). Membership of GEMA only makes economic sense, when your works have been performed in public, broadcast on radio or television or published by third parties on audio(visual) carriers available on the market on a specified scale during the current calendar year or if such commercial uses are directly imminent. On Page 2, you must therefore enter details of at least one work, which has actually been used during the current calendar year. The list of uses on Page 2 does not take the place of notification of these works. We therefore kindly request you to notify these (and any other) works to GEMA upon completion of the admission procedure.

### Tax details: Liability to Value Added Tax

As of a total annual revenue of € 17,500 from self-employed work, you might be liable to value added tax. If you have any queries about your VAT liability, please contact your tax adviser.

### Forwarding of data to the International Directory of Rights Owners

To enable your rights to be administered abroad, GEMA passes on certain data of its members (such as publisher names, names of editions, details of the Deed of Assignment with GEMA, but not the address) to the IPI ("Interested Parties Information") International Directory of Rights Owners, which is used worldwide by the music rights societies. Only when they are in possession of these data are foreign authors' societies in a position to unequivocally identify members of GEMA and to license and distribute royalties for uses of their works abroad. If such data are not passed on, GEMA cannot meet its obligations under the Deed of Assignment as the custodian of the rights of its members.

### Further information

Further information in this connection as well as on the admission procedure in general can be obtained from the Internet under: [www.gema.de/join\\_gema](http://www.gema.de/join_gema)

### Admission fee and membership fee payment

There is a one-off admission fee to become a GEMA member. Music publishers currently pay € 180.00 (plus VAT; equals a total of € 214.20).

In addition, an annual membership fee of € 100.00 needs to be paid. The first membership fee is due at the time of admission. Subsequent membership fees shall be offset against your income. Should the income level not reach the membership fee level, the applicant commits to pay the difference between their income and the membership fee at the end of the financial year.

You will receive more information about the payment of the total amount of EUR 314.20 together with the Deed of Assignment.

## CHECKLIST FOR THE APPLICATION FOR AFFILIATED MEMBERSHIP

Please enclose the following documents with the application for membership, which has been duly completed in legible writing and in full:

- Copy of a valid publishing agreement where the participation of the publisher in the pay-outs by GEMA has been agreed in accordance with the GEMA distribution plan.
- An extract from the Trade Register showing that the corporate object is the operation of a music publishing business or, if the publisher is not entered in the Trade Register, a copy of the business registration of the owner and/or of all shareholders, making it clear that the activity registered is the operation of a music publishing business.

## CHECKLIST FOR THE APPLICATION FOR EXTRAORDINARY MEMBERSHIP

Please enclose the following documents with the application for membership, which has been duly completed in legible writing and in full:

- Evidence confirming that your published works have been performed in public, broadcast or reproduced and distributed on audio or video carriers.
- Evidence of publishing activities in terms of rules of GEMA.
  - Publishers for serious music can provide evidence of publishing activities by way of submitting 25 instrumental music editions as customary in the trade, or 10 rental music sheets for orchestras (music score and parts).
  - Publishers of the light and dance music category can provide evidence of publishing activities by submitting individual guitar, piano or accordion editions for 30 works as customary in the trade, or salon orchestra editions for 10 different works, or combo editions (as in a small orchestra arrangement), respectively wind music editions for 15 different works.
- The up-to-date extract from the Trade Register as well as documentation indicating the business partners (e.g. shareholders or partners), the holdings and the powers of representation (e.g. powers of representation in the case of a GmbH [limited liability company]).

## Please send the duly completed form to

**GEMA**  
**Membership & Partnership Administration**  
**PO Box 80 07 67**  
**81667 München / Germany**

Our staff will be happy to provide you with any further explanations.

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