



25th October 2017

Member info: 01 December 2017 was set to be the final deadline for submissions in relation to the publisher participation for the past via the Electronic Confirmation Process (EBV/ECP). The Supervisory Board of GEMA has, however, agreed to grant a one-off period of grace ending on 13 January 2018.

Dear members,

We would like to remind that publisher members must submit their documents and details via the ECP (EBV) to GEMA by 01 December 2017 so that they will be taken into consideration for the reversal process. Due to a decision made by the Supervisory Board on 12 October 2017 works and agreement lists can now still be uploaded to GEMA's servers until 13 January 2018. Publishers that have not yet finalised processing their works and agreement lists by 01 December 2017 can use this one-off deadline extension. Notwithstanding this additional deadline, we would like to urgently ask publishers to upload their lists in December whenever possible.

Cut-off period for the reversal process: Pursuant to a basic resolution of this year's General Assembly (motion # 21), pay-outs to publishers made for the distribution dates between 01 July 2012 and 24 December 2016 will be subject to a reversal (retroactive process) based on the details provided in the ECP during the second semester 2018. From 01 December 2017 onwards the option for publishers to provide details via the ECP on claims for the past shall lapse. On the basis of the above mentioned Supervisory Board decision, works and agreement lists can still be uploaded to GEMA's servers until 13 January 2018 by publishers for whom it's not possible to submit a complete set of details and documentation before 01 December 2017. This means for publishers: All works and agreement lists which are submitted via the ECP after 13 January 2018 can no longer be considered to avert a reversal process.

We kindly ask all publishers to upload the current processing status of their ECP lists via the ECP before the regular deadline on 01 December 2017 so that GEMA can proceed with the processing of these enormous data volumes.

Dispatch of registration confirmations: For publishers who make use of the period of grace of 13 January 2018 for the submission of the necessary documents and details, the dispatch of GEMA's registration confirmations will consequently be delayed.

Objection period 31 March 2018: It is important to the Supervisory Board that the objection period for authors in the case of incorrect details on the publisher participation remains three months in any case. Objections reaching GEMA after 31 March 2018 but still within the regular objection period won't be taken into consideration for the reversal process. Authors affected by this have the possibility to make a complaint at a later point. Publishers' objection periods do, however, end on 31 March 2018 in any case.

Support and contact: Further information, diagrams and extensive processing tools can be accessed at www.gema.de/ecp as well as www.gema.de/publishersparticipation. Our member services team is happy to answer any queries, via e-mail at mitgliederservice@gema.de or via the additional, specially installed hotline for member queries on the ECP: +49 30 21245-600 (Mon-Fri between 11.00 to 15.00).

Thank you for your cooperation.

With kind regards

Your GEMA